



## Notice of Material Change to the Supplier Contract

Pursuant to the terms of your awarded vendor contract, all vendors must notify Kinetic GPO (“Kinetic GPO”) when any material change in operations, that may adversely affect members, (i.e. assignment, bankruptcy, change of ownership, merger, etc.) is made. No material change may be made to the contract without the prior written approval of Kinetic GPO. Kinetic GPO reserves the right to accept or reject any new party.

**Imperial Dade Canada Inc. (f/k/a Veritiv Canada, Inc.)** (vendor company name) hereby provides notice of the following material change to contract number: **RFSO 19-11 and RFSO 20-36** on this date **May 2, 2022**.

**Instructions:** (Vendors must check all that may apply and provide supporting documentation. Place your initials next to each item to confirm that documents are, indeed, included. Be sure to sign the signature page with all require signatures, prior to submitting your notice to Kinetic GPO for approval).

- |   |  |
|---|--|
| <input type="checkbox"/> Assignment   | <input checked="" type="checkbox"/> Change in ownership ( <i>sale/purchase</i> ) |
| <input type="checkbox"/> Indicate if you are assigning to your own subsidiary | <input type="checkbox"/> Asset Purchase Agreement                                |
| <input type="checkbox"/> Assumption Agreement                                 | <input checked="" type="checkbox"/> Other supporting documentation               |
| <input type="checkbox"/> Other supporting documentation                       |  |
| <input type="checkbox"/> Bankruptcy   | <input type="checkbox"/> Acquisition   |
| <input type="checkbox"/> Official legal Notice of Bankruptcy Proceedings      | <input type="checkbox"/> Asset Purchase Agreement                                |
| <input type="checkbox"/> Other supporting documentation                       | <input type="checkbox"/> Other supporting documentation                          |
| <input checked="" type="checkbox"/> Merger                                    | <input type="checkbox"/> Additional Products and/or Services/Price Change        |
| <input type="checkbox"/> Share Exchange Agreement                             | <input type="checkbox"/> Supporting documentation                                |
| <input type="checkbox"/> Merger and Acquisition Agreement                     |  |
| <input type="checkbox"/> Asset Purchase Agreement                             |  |
| <input checked="" type="checkbox"/> Other supporting documentation            |  |

Notes: Vendor may include any other notes regarding the material change here: (attach another page if necessary).

Contract numbers RFSO 19-11 and RFSO 20-36 were issued in the name of Veritiv Canada, Inc. On May 2, 2022, the shares of Veritiv Canada, Inc. were acquired by Imperial Dade, a US company. As part of that transaction, Veritiv Canada, Inc. was amalgamated with  
an acquisition company to form Imperial Dade Canada Inc.

Upon approval of this notice, the awarded contract holder and/or subsequent assignee agree to and understand the following principles:

i. **Contract holder reference.** If the contract holder undergoes a merger, acquisition, or partial assignment, in which case they still maintain the contract, then all transactions made under the existing contract number (including purchase orders) must reference the name of the awarded contract holder. The exception to this requirement is if the contract holder no longer holds the contract or if the company has been acquired by another company and undergone a name change. Notice of the authorized name change, to the existing contract, must be provided and approved by Kinetic GPO.



In instances where the contract holder has acquired a separate and distinct company, and it is necessary to designate those certain purchases facilitated by the non-contract holder, then this designation may be made if, and only if, the contract holder is also referenced on the transaction.

ii. **Maintenance of records.** Both the awarded contract holder and subsequent assignee agree to remain responsible for maintaining all auditable records, including documents kept in the ordinary course of business and sales invoices, related to Kinetic GPO, Public Sector and/or contract number pursuant to the statutory requirements identified in the vendor contract.

iii. **Payments.** Both the awarded contract holder and subsequent assignee agree that all payments made by participating entities must be made directly to the contract holder, unless otherwise approved by Kinetic GPO. Accordingly, both parties acknowledge that in instances where it is necessary to designate the purchases facilitated by assignee, that the contract holder must also be referenced on the purchase order.

iv. **Handling of Proprietary and/or Confidential Information.** In accord with the terms of the contract, both awarded vendor and assignee agree that at all times it will hold in strict confidence and not disclose to any third party Confidential and/or Proprietary information of Kinetic GPO, except as approved in writing by Kinetic GPO, and will use the Confidential Information for no purpose other than providing services under the contract. Both awarded vendor and assignee shall only permit access to Confidential Information to those of its employees or authorized representatives having a need to know and who have signed confidentiality agreements or are otherwise bound by confidentiality obligations at least as restrictive as those contained herein.

This document is to be construed in strict accordance with the terms and conditions outlined in the Kinetic GPO/vendor master agreement referenced herein. Both awarded vendor and assignee agree to uphold the vendor obligations set forth in the vendor agreement. This Agreement will become effective when signed by all parties.

**AGREED AND ACCEPTED AS OF THE DATE FIRST SET FORTH ABOVE:**

**Company name of awarded vendor**

**Official name of assigned or added company**

\_\_\_\_\_

**Imperial Dade Canada Inc.**

\_\_\_\_\_

BY: \_\_\_\_\_

BY:  \_\_\_\_\_


NAME: \_\_\_\_\_

NAME: Stephane Lapointe

TITLE: \_\_\_\_\_

TITLE: President, Imperial Dade Canada Inc.

**Kinetic GPO**

BY:  \_\_\_\_\_

NAME: Carl Macdonald

TITLE: Director of Contracting & Compliance

DATE: October 6, 2022